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GOVERNOR



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COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of Technology Services**

June 10, 2015

**ISIS Memorandum 15-005**

To: ISIS Agency Liaisons  
Fiscal Officers  
Purchasing and Contract Management Personnel

Subject: AFS, AGPS, and CFMS Systems Unavailable Wednesday, July 1, 2015

Agencies will not have access to the ISIS AFS/AGPS/CFMS systems Wednesday, July 1 as part of the June 30 year-end close procedures.

The monthly close for accounting period 12 15 will run on the evening of July 1. Monthly reports will be available in BUNDL for agencies the next day. The ISIS security lockout will be removed on 7/2/15, after the June 30 close processes are complete, to allow all user agencies access to process transactions in accounting period 01 16 for BFY 2016 and in accounting period 13 15 for BFY 2015. Transactions charged to accounting period 01 16, with the exception of payroll, will be restricted based on budget availability.

**ISIS AFS** system will resume the normal daily/weekend operational schedule on Thursday, July 2nd, after the June 30 close processes are complete.

**ISIS AGPS/CFMS** systems, with limited functions in order to close FY15, will resume the normal daily/weekend operational schedule on Thursday, July 2<sup>nd</sup>, after the June 30 close processes are complete.

**Please refer to OSRAP Memorandum 15-27** for close procedures. For more information, call the OSRAP Help Desk at 225-342-1097.

If you have any questions or concerns, please call the ISIS Help Desk at (225) 342-2677.

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